

NOTICE INVITING TENDER (NIT)

1.1 GENERAL

1.1.1 Name of Work:

Uttar Pradesh Metro Rail Corporation (UPMRC) Ltd. invites Open Tenders from eligible applicants, who fulfil qualification criteria as stipulated in Clause 1.1.4 of NIT, for the work “**LKOS-01: Provision of Manpower on Outsourced basis at Lucknow, Kanpur and Agra in UPMRCL**”. The brief scope of the work is provided in Clause A1 of ITT and clause 2.0 of Technical Specifications and Employer’s Requirements.

1.1.2 Key details:

Approximate cost of work	Rs. 3.87 Crores (Based on minimum reserve wages as decided by UPMRC excluding PF, ESI, GST & agency charges)
Tender Security amount (EMD)	Rs. 3.87 Lakhs
Completion period of the Work	36 months
Tender documents on sale:	From 15.06.2021 (between 09:30 hrs to 13.07.2021 (17:30 hrs) on working days
Cost of Tender documents	INR 23,600/- (inclusive of 18% GST) (Demand Draft on a scheduled commercial bank based in India in favour of “Uttar Pradesh Metro Rail Corporation Ltd”) payable at Lucknow
Last date of Seeking Clarification:	15.07.2021
Last date of issuing addendum:	22.07.2021
Date & time of Submission of Tender	29.07.2021 upto 15:00 Hrs.
Date & time of opening of Tender	29.07.2021 @ 15:30 Hrs.
Authority and place for purchase of tender documents, seeking clarifications and submission of completed tender documents.	Chief Engineer/ Contract, Uttar Pradesh Metro Rail Corporation, Administrative Building, Vipin Khand, Gomti Nagar, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Lucknow-226010, Uttar Pradesh, India Email: cecontractlmrc@gmail.com

1.1.3 QUALIFICATIONCRITERIA:

1.1.3.1 Eligible Applicants:

- i. The tender for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations) who meet requisite eligibility criteria prescribed in the sub-clauses of clause 1.1.3 of NIT.
Joint Ventures and consortiums are not allowed to participate in the tender.

- ii. A tenderer shall submit only one bid in the same tendering process. A tenderer who submits or participates in, more than one bid will cause all of the proposals in which the tenderer has participated to be disqualified. No tenderer can be a subcontractor in the same bidding process.
- iii. Tenderers shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
 - (a) A tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for on implementation of the project;
 - (b) A tenderer is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph (a) above; or
 - (c) A tenderer lends, or temporarily seconds its personnel to firms or organisations which are engaged in consulting services for the preparation related to procurement for on implementation of the project, if the personnel would be involved in any capacity on the same project.
- iv. The Tenderer/applicant must not have been blacklisted or debarred as on the due date of submission of bid by Funding Agency/Government of India/ State Government / Government undertaking from participating in the tenders. The tenderer should submit an undertaking to this effect in Form of Tender. The tenderer shall also submit a "Verification Statement" to this effect as per proforma placed at **Appendix 5 of FOT**.

1.1.3.2 Minimum Eligibility Criteria:

A. Work Experience: The tenderers will be qualified only if they have completed work(s) during last five years ending 31.05.2021:

- (i) At least one "**similar work**" * of value of **INR 1.03 Crores** or more
OR
- (ii) Two "**similar works**" *each of value of **INR 0.64 Crores** or more.
OR
- (iii) Three "**similar works**" *each of value of **INR 0.52 crores** or more.

***The "similar work" for this contract shall be "Providing Manpower on Outsourced Basis".**

Notes:

- The tenderer shall submit details of work executed by them, in the Performa of **Annexure-1** for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. **The offers submitted without this documentary proof shall not be evaluated.** In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates for all payments received and copy of final/last bill paid by client shall also be submitted.

- Value of successfully completed portion of any on-going work up to last day of the previous month of tender submission will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to last day of the previous month of tender submission price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.

B. Financial Standing: The tenderers will be qualified only if they have minimum financial capabilities as below:

i) T1-Annual Turnover:

The average annual turnover of the tenderer in last **three audited financial** years should be **≥Rs. 1.03 Crores**.

Notes:

- Financial data for latest last three audited financial years has to be submitted by the tenderer in **Annexure-2** along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has actually not been audited so far'. In such a case the financial data of previous '2' audited financial years will be taken into consideration for evaluation. **If audited balance sheet of any year other than the last year is not submitted, the tender will be considered as non-responsive.**
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

1.1.4 The tender submission of tenderers, who do not qualify the minimum eligibility criteria stipulated in the clause 1.1.3.2 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.3.2 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

1.1.5 The Tender documents consist of:

- a. Notice Inviting Tender
- b. Instructions to Tenderers (Including Annexures)
- c. Form of Tender (Including Appendices)
- d. General Conditions of Contract
- e. Special Conditions of Contract
- f. Technical Specifications and Employer's Requirement
- g. Bill of Quantities/Pricing Documents

1.1.6 The contract shall be governed by the documents listed in Para 1.1.5 above along

with latest guidelines issued by Central/State Govt. regarding EPF, ESI, GST, Labour welfare, IT act, secrecy and confidentiality of documents and UPMRC guidelines/Instructions issued from time to time.

- 1.1.7 The tenderers may obtain further information/clarification, if any, in respect of these tender documents from the office of Chief Engineer/Contract, Uttar Pradesh Metro Rail Corporation, Administrative Building, Vipin Khand, Gomti Nagar, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Lucknow - 226010 (Email id: cecontractlmrc@gmail.com)
- 1.1.8 All Tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause **E 4.4** of "Instructions to Tenderers" and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.
- 1.1.9 Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 1.1.10 Tenders shall be valid for a period of **180 days** from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount in the form of a Demand Draft from Scheduled Commercial Bank in India.
- 1.1.11 UPMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the UPMRC for rejection of his proposal.

Chief Engineer/Contract
Uttar Pradesh Metro Rail Corporation Ltd.